

**File No. COS/Misc./31/20**  
**Government of India**  
**Directorate General of Health Services**  
**Central Drugs Standard Control Organisation**  
**(Cosmetic Division)**

FDA Bhawan, Kotla Road  
New Delhi-11 0002  
Date: 13/4/2021

**NOTICE**

**Subject: Submission of notarized/ apostilled documents for Import and Registration of cosmetics in view of COVID 19 - regarding.**

This office had previously received representation about difficulties in submission of notary, apostilled and embassy attestation of regulatory documents such as Power of Attorney, FSC, Manufacturing License, with legal signatures etc. due to COVID-19 pandemic.

The matter has been examined carefully in view of situation due to COVID-19 outbreak and in continuation of the Notice number COS/Misc./31/20 dated 20.04.2020, 19.08.2020 and 18.12.2020, it has been decided that the applicant may submit applications for import registration as per the provisions of Drugs and Cosmetics Act, 1940 & Cosmetics Rules, 2020 made thereunder along with such documents which are self-attested and an undertaking that they will submit the notarized/ apostilled documents with legal signatures after obtaining the same from the concerned authority after normalization of the situation in light of COVID-19 or within four month whichever is earlier.

Such applications with self-attestation, as and when received, will be processed and, if found satisfactory, import registration may be issued with the condition that the firm shall submit notarized/ apostilled documents obtaining the same from the concerned authority after normalization of situation in light of COVID-19.

  
**(Dr. V.G Somani)**  
**Drugs Controller General (I)**

**To**

All Stakeholders through CDSCO web site.

**Copy to:**

PS to JS(R), Ministry of Health and Family Welfare, Nirman Bhawan, NewDelhi